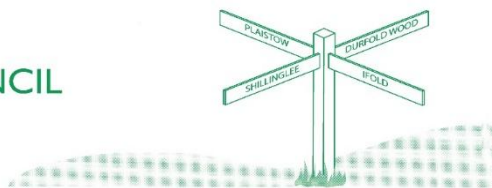


PLAISTOW AND IFOLD PARISH COUNCIL



Minutes of the Full Council Meeting held on Wednesday 19th March 2025 at 19:30, Winterton Hall, Plaistow.

Attendance Parish Councillors: Paul Jordan (Chair); Rick Robinson; Andrew Woolf; Nicholas Taylor; Sarah Denyer; Jane Price; Doug Brown; Phil Colmer. CDC Charles Todhunter and Gareth Evans. Jane Bromley Parish Council Clerk.

C/25/2025 **Apologies for absence:** Apologies received and accepted from Parish Councillor Sophie Capsey.

C/26/2025 **Disclosure of Interests:** None.

C/27/2025 **Minutes: RESOLVED** to approve the Minutes of the Parish Council meeting held on [12th February 2025](#) and resolve to sign via Secured Signing in accordance with S.O. 12(g).

C/28/2025 **Public Forum:** No speakers.

C/29/2025 **To receive reports from [County](#) and [District Councillors](#)**

See attached reports.

In addition, from the District Councillors: The Local Plan adoption is still on target for summer/early autumn. The consultation on the modifications is anticipated to start in late April/ May after the Full Council meeting on 8th April, to approve the Officers modifications requested by the Inspector at Examination in November 2024.

A car accident on the way into Ifold from Plaistow outside the 30mph limit area was reported to Gareth Evans.

Devolution: An initial letter is to be sent to the authorities on 20th March 25 although this does not contain details of final proposals for area unification at present.

C/30/2025 **Planning Matters**
[See Clerk's Report](#)

1. **Local Plan: Recommendation:** - To note any District Councillors update.
2. **Neighbourhood Plan. Recommendation:** - Dates for a Working Group meeting to be circulated.
3. **Land at Headsfold Wood (Loxwood Place):** Loxwood NP Site Update.

RESOLVED as noted that the Loxwood resident questionnaire responses are being summarised by the Loxwood Steering Group, and no details have yet been published.

C/31/2025

Financial Matters

[See Clerk's Report](#)

1. Financial Reports for February to March 2025

Includes income and expenditure between 16th February – 21st March 2025 (to be circulated separately) and [bank reconciliations to 28th February 2025](#).

Recommendation: - To receive, review and note the financial reports and appoint signatories for the order for payments and authorising bank BACs payments.

RESOLVED as noted and approved. Councillors Taylor; Price and Colmer appointed to sign the Order for Payments. Councillor Woolf to authorise BACs payments.

2. Asset Register at March 2025 & Review of Insurance

Recommendation: To review the [asset register](#) at year end & the [Pre-renewal questionnaire](#) setting the details upon which to obtain insurance quotes for insurance 25/6.

RESOLVED to update the insurance values of the Bus Shelters to £15,000 each and increase insurance value of marquees to current market value.(£500 each).

The purchase value of the Ifold and Plaistow Bus Shelter differed and this was queried. It was ascertained that certain materials for the Ifold shelter were donated and not for the Plaistow shelter. In addition, the Plaistow shelter included the payment for volunteers labour as a donation which was not also included within the final Ifold shelter invoice as it came at the end of the whole project. This payment was to now be spread between the two shelters.

3. Beacon Event 8th May 2025 Risk Assessment

Recommendation: To review the [risk assessment](#) drafted for the Beacon Event on 8th May 2025 and adopt or suggest changes.

RESOLVED as approved and points for action noted namely:

- Two marshals in attendance
- Alert insurers to the event and send the risk assessment to them to confirm the event is covered by insurance
- 3m radius around the Beacon cordoned off
- Traffic not to park in the layby of the Recreation Ground for the event.
- Seats to be provided for those unable to stand.
- Route to the beacon area to be assessed for trip hazards.

4. BT Price Increase for Winterton Hall Wifi 6.4%
Recommendation: To note the price increase for Wifi at Winterton Hall.
RESOLVED as noted.

5. Unity Bank Interest Rate decrease from 2.52% to 2.27%
Recommendation: To note the reduction in the interest rate.
RESOLVED as noted.

6. CAGNE Donation
Recommendation: Following the secretary of State's decision to support in principle the use of a second runway at Gatwick to discuss and decide upon a grant pledge for legal support for Cagne.
RESOLVED to keep under review but not to pledge a donation at this time. It seemed likely the runway would go ahead as the Secretary of State was minded to proceed, if conditions were met.

7. Review of CDC Infrastructure Business Plan Designations
Recommendation: to note the previous submissions regarding CIL spending and update or amend if appropriate.
RESOLVED to include a further project for Connectivity via Active Travel between settlement areas.

8. Grant Applications
Recommendation: To note the applications received for consideration by the Finance Committee at their meeting on 3rd April 2025.
RESOLVED as noted.

9. Clerk's Delegated Decisions -[Scheme of Delegation](#)
Recommendation: To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation:
-VE 80 Day Grant Application: Submission of a grant application to CDC for a grant for a "Women in War" silhouette and VE 80 day bunting to total £214.50.
Pond Clearance & Cricket Pavilion Bramble works quote £480. Authorised to go ahead.
RESOLVED as noted and approved.

C/32/2025

Play Parks

[See Clerks Report](#)

1. Kelsey Hall Playpark:

Recommendation: - to receive an update on this project and to approve a quote for tree works recommended in the [tree survey](#) carried out.

RESOLVED to accept the Foreman's Tree Specialists Ltd quote to carry out the tree works at £250 net.

2. Lady Hope Playpark:

Recommendation: - to note any update.

Nothing to update.

C/33/2025

Clerk's update & items for inclusion on a future agenda

[See Clerk's Report](#) Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Winterton Hall CIO: Noted the CIO was now set up but Title still needed registering.
2. Crouchlands Entrance Area community orchard. A contact was passed to the Clerk to establish if they knew the owner of the piece of land.
3. Duck Crossing warning signs. These were now in the process of being manufactured.
4. Cricket Pavilion: Quotes for preserve painting and repairing woodwork. A second quote was awaited before a decision was made.
5. Spring Litter Picking. 5th April 2025. Sufficient applicants had offered help now for the routes. Traffic film remover would be purchased to clean the signs around the Parish.
6. APM & VE 80 Celebrations. Thursday 8th May 2025. A selection of cakes and sherry/port to be available at the Beacon Lighting. Wey and Arun Canal Trust to be approached re speaking at the event.
7. Coxes Pond maintenance works. The vegetation had been cleared but a quote for the water to be tested to be arranged.
8. Coxes Pond Roadside barrier near steps to pond. The hazard to be reported to WSCC Highways.
9. Shillinglee TRO application. Sufficient replies supporting a reduced speed limit had now been received and an application would be submitted.

C/34/2025

Correspondence

[See Clerk's Report](#)

Signs asking owners to clear up after their dogs would be purchased.

The Football club would be asked to meet with members of the Parish Council to discuss the U8 footballers team using the Plaistow Recreation Ground.

Plaistow Preschool to be given approval to use the marquees.

C/35/2025

Items for Church Newsletter APM/VE80 Beacon. TRO Shillinglee. Dog Fouling problem. Pond and bramble clearance.

C/36/2025

[Date of next meetings](#)

Recommendation: - To note the dates of forthcoming meetings:

- Neighbourhood Plan Working Group Meeting TBC
- Finance 3rd April 2025 6.30pm Winterton Hall
- Planning & Open Spaces Committee 9th April 2025 Winterton Hall- 7.30pm
- Full Council 16th April 2025 Winterton Hall- 7.30pm

RESOLVED as noted.

The meeting closed at 20.53pm